

Divine Mercy Catholic Academy

Date: July 19, 2023

To: Parents

From: Sr. Francis Principal, and Lisa Ponce After School Director

The After School Program will begin Monday September 11, 2023. For all grades Pre-K 3 Pre-K for All, and Kindergarten through 8. Just return bottom portion of this form to Ms. Lisa Ponce in office.

After school starts for Pre-3 and Pre-4 after dismissal 2:20 and K-8 3pm. Pick up time is 5:50 pm SHARP! If there is any issue regarding pick by 5:50 pm, please have someone pick your child up by 6pm. After 3 times your child gets picked up after 6pm, we will determine if your child will be able to attend the after-school program.

The Weekly Rate:		Weekly Rate	
<u>Pre-K 3 and 4 Per Day (2:20 to 5:50pm)</u>		<u>Kindergarten-8 Per Day (3:00pm to 5:50pm)</u>	
• \$130 per child	5 days	\$125 per Child	5 Days
• \$175 per family	5 Days	\$170 per family	5 Days
• \$45 per child	Per Day	\$40 per child	Per Day
• \$50 per family	Per Day	\$45 per child	Per Day
• \$15 per child	from 2:20 to 3:30 per hour	\$15 per child	Per-hour
• \$20 per family	from 2:20 to 3:30 per hour	\$20 per family	Per-hour

The after school requires full payment at the end of each week on Friday. If payment is not made on Friday, it should be paid by the following Monday morning. If balance is not paid Monday morning, student will not be able to attend after school following Monday’s dismissal. Until the balance is paid.

Checks recommended, payment should be made out to DMCA, please put at the bottom of check after school and student’s name and the exact amount on the check. Checks cannot be postdated. Another method is cash, and we are looking into paying though facts. When paying by cash, please put payment in an envelope and student’s name and grade. Payment should be handed to Ms. Lisa Ponce or Maria Guzman in the office and a receipt will be given. No payment by Debit or Credit cards can be accepted. DMCA is a private afterschool. We do not go through any other entity for payment. That is totally the responsibility of the legal parent. NO Exceptions!!!

If you have any questions regarding this program, please contact Ms. Lisa Ponce at 718-845-3074 Ext:2. Please give accurate number below. After school must be able to always contact you, in case of an emergency.

The ONLY way to reach after school is by calling, Ms. Lisa Ponce cell number 347-698-8984. Please keep this number handy in case of an emergency.

I would like my son/daughter to attend the After School Program

Childs Name: _____ Grade _____

Siblings Name Attending: _____ Grade _____

Parent/Guardian Name: _____ Number: _____

Parent/Guardian Name: _____ Number: _____

Relatives/Siblings over the age of 18: _____ Number: _____

Relatives/Siblings over the age of 18: _____ Number: _____

Please check days student/s will be utilizing after school: Mon _____ Tues _____ Wed _____ Thurs _____ Fri _____